

## FALL 2013 DOCENT VOLUNTEER APPLICATION

APPLICATION DEADLINE: FRIDAY, APRIL 19<sup>TH</sup>, 2013

## Questions to ask yourself before beginning the application process:

Yes	No				
		Do I feel comfortable speaking in front of groups of children and adults?			
		Am I able to facilitate discussion with students in a friendly and engaging manner?			
		Am I willing to learn from and work with other people?			
		Do I embrace an interactive, participatory style of teaching?			
PERSONAL INFORMATION					
Name					
Address					
City/State/Zip					
Telephone Numbers (mobile) (home)					
E-mail					
	RIENCE				
Briefly summarize your past experiences as they relate to your desire to become a docent at the High.					
Please describe your experience working with or teaching children (specify age).					

Please describe your experience working with or teaching adults.
Please describe your volunteer experience (if any) and include the name of the organization, your duties, and number of hours per week.
Do you have any special language skills, such as knowledge of other languages, signing, etc.? If so, please list the language(s)/abilities and your level of fluency below.
Would you be willing to conduct tours in that language if given advance notification?  Yes  No  No
Do you have any experience working with students with special needs (visually, hearing, or physically impaired)?
Yes
If yes, please explain
What would you like to accomplish as a docent volunteer educator?

Is there anything else that you would like us to know about you?				
MUSEUM BACKGROUND				
Are you currently a member of the Museum?	Yes No No			
Did you attend the April 5 <sup>th</sup> , 2013 Open House?	Yes No No			
How did you hear about the Docent Program?				
High Five Newsletter Website Referred by a	a friend Other			
Are you acquainted with any High Museum of Art Docents, Board Members, or staff?	Yes No No			
If yes, please list the names:				
Have you been a Docent at any other museum?	Yes No			
If yes, when & where?				
What ages did you tour?				
Have you ever volunteered at the High Museum of Art?	Yes No No			
If yes, in what capacity?				
TIME				
What other personal and professional demands are there on yo	our time? (i.e. young children, school, etc.)?			
Docent Candidates are required to attend weekly training session Wednesdays from 10 a.m. to 2:00p.m. Is there any reason when the complex control of the con				
Yes No No				

If yes, please explain	
After attending the training course and successfully completing all requirements, docents are required to attend bi-weekly training sessions on Monday mornings, August through May, and to conduct weekly tours on a chosen day (Tues-Friday). Do you foresee any problems fulfilling these requirements?	
Yes No No	
If yes, please explain	

## **SELECTION AND INTERVIEW PROCESS**

Applying to become a docent at the High Museum of Art is a competitive process. Returned applications will be reviewed by the Department of Education, and individuals of interest will be contacted for interview. Individuals not selected for interview will be notified by mail, with applications held on file for consideration in possible future docent candidate opportunities.

## PLEASE RETURN ALL COMPLETED APPLICATIONS AND ATTACHMENTS VIA MAIL, EMAIL OR FAX TO:

Department of Education ATTN: Margaret Wilkerson, Coordinator of Education Volunteers High Museum of Art 1280 Peachtree Street NE Atlanta, GA 30309

Fax: 404-733-4502

Email: Margaret.Wilkerson@woodruffcenter.org